



**MINUTES**  
**City of Kenora**  
**Committee of the Whole of Council**

**Tuesday, January 13, 2015**  
**9:00 am**  
**City Hall Council Chambers**

**Present:** Mayor D. Canfield  
Councillor M. Goss  
Councillor R. McMillan  
Councillor L. Roussin  
Councillor S. Smith  
Councillor C. Wasacase

**Staff:** Karen Brown, CAO  
Rick Perchuk, Operations Manager  
Warren Brinkman, Emergency Services Manager  
Sharen McDowall, HR Manager  
Colleen Neil, Recreation Services Manager  
Charlotte Caron, Property & Planning Manager  
Lauren D'Argis, Corporate Services Manager  
Heather Kasprick, Legislative Services Manager  
Tara Rickaby, Planning Administrator  
Jennifer Findlay, Economic Development Officer

**Regrets:** Councillor D. Reynard

**1. Public Information Notices**

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its January 20, 2015 meeting:-

-Council intends to amend its 2014 Capital Budget to withdraw funds from the Community Club Reserve in the amount of \$10,520.51 to accommodate a request by Central Community Club

-Council intends to amend its 2014 Capital Budget to withdraw funds from the Community Club Reserve in the amount of \$10,000.00 to accommodate a request by Evergreen Community Club

## **2. Declaration of Pecuniary Interest & the General Nature Thereof**

- i) On today's agenda;
- ii) From a meeting at which a Member was not in attendance.

Councillor R. McMillan declared an indirect pecuniary interest as it relates to agenda item 5.4 regarding OPP 2015 contracted services as his spouse is a member of the Kenora Police Services Board and receives remuneration.

## **3. Confirmation of Previous Committee Minutes**

### **1. Moved by S Smith, Seconded by M. Goss & Carried:-**

That the following Meeting Minutes be confirmed as written and ordered filed:-

Committee of the Whole – December 9, 2014

## **4. Deputations**

### **4.1 Teika Newton & John Sinclair - Common Ground Research Forum**

Teika Newton and John Sinclair presented Council with the Common Ground Research Forum update. The CGRF received a federal grant of \$1 million through the Social Sciences and Humanities Research Council of Canada's Community-University Research Alliance (CURA) fund in early 2009 to support graduate student and community initiated research in Kenora and neighbouring First Nation communities for five years. There are seven primary partners and over 40 community research partners. The CGRF is now in its final year and the project will be completed in August 2015. A final conference will be held June 23-26, 2015 in Kenora, Connecting Peoples and Lands. Everyone is welcome attend and people can register by visiting <http://connectingpeoplesandlands.ca>.

Council thanked both presenters for their presentation and a copy was left with the Clerk for record.

### **4.2 Kevin McCallum - Lake of the Woods Jr A Hockey**

Brian Graham, Commissioner of the SIJHL. This is a Jr. A Hockey league based out of Northwestern Ontario and competes on a Provincial level for the Dudley Hewitt Cup and nationally for the Royal Bank Cup. It is also a proud member of the Canadian Junior Hockey League. The SIJHL has been in the region for over 12 years and is currently under new leadership and is in the process of growing and becoming a premier Jr A league. Mr. Graham noted that they believe in moving this league forward and being very community driven. With the rich hockey tradition in Kenora, we want to provide a team that is community orientated and gives back to the local programs, especially hockey. They want to ensure players in the area have a chance to play in their own back yard and they can remain at home to play at the next level.

Fort Frances, Dryden, Thunder Bay and other communities in the area have had junior A hockey for 14 years. With Kenora's rich history, great facility, great people the

vision is to make this a premier franchise in the SIJHL and grow as many local players through minor hockey and the AAA program to be in their club.

There are many economic benefits to this addition to our hockey community. These players will put people in restaurants, buy groceries, gas for their vehicles, and shop locally. – will be local players and players from out of town. Players from the late 70's and 80s and loved it so much here in Kenora, they never left and made their lives here.

The team will provide the community with affordable entertainment for 30 nights during the season which will boost community involvement through attendance. The team will incorporate community involvement throughout the team members including minor hockey volunteering, community clean ups and outreach programs through local camps and speaking opportunities.

The SIJHL is looking for the following items from the City:

- A Dedicated space for a dressing room and office in the multi-purpose room. There is limited alterations that are required to make this appropriate for their needs.
- Special considerations at home games to waive third party vendor fees so they are able to give the fans different food and beverage options at the games that are not currently offered at the concession
- To be able to generate funds through different draws and raffles.
- To operate the alcoholic beverage area in the arena.

Council thanked both presenters for their presentation and a copy was left with the Clerk for record.

Dough Novak requested to speak following the presentation and noted that as head coach for the AAA Midgets they have not been in conversation with either of the gentleman. He noted that funding will be tough as the Thistles program already struggles to get funding and billets for their teams now. Additionally, he feels this will put added pressure on the already lack of ice time available. Mayor Canfield suggested that the SIJHL delegation get in touch with the local Thistles group.

#### **4.3 Dennis Hosfield - Kenora Curling Club**

Maryann Nilson, Past President along with Dennis Hosfield, Treasurer from the Kenora Curling Club presented to Council a request that their municipal property taxes levied on the club be eliminated. For 2014/2015 the budget estimate for taxes is \$15,000 which is 8.5% of the Kenora Curling Club budgeted expenses. The club has also budgeted \$48,000 for utilities, principally hydro, which is 27.1% of expenses, and is also paid to the City for a total of 35.6% of their operating capital.

The Kenora Curling Club is in competition with the Keewatin Curling Club for members. Keewatin membership fees are lower than Kenora Curling Club and the club feels that Keewatin can offer lower membership rates based on several factors including the first one which Keewatin uses the arena ice plant. The compressors are the main source of power consumption at Kenora. The compressors are also a significant expense to

maintain, repair and overhaul. The club also feels that Keewatin has an advantage in parking, snow removal, heating and taxes due to the shared facility with the Keewatin Memorial Arena.

The club has worked hard over the past 6 months to increase revenues. Fund raising projects are underway including bonspiels are being budgeted to make money. Advertising has been spent to increase rentals. The Kenora club is aggressively trying to compete with the City and other rental facilities and did see some success this Christmas season. They noted that they have done some improvements to their facility but have lost a lot of revenue to the tent. They stated that the Club is not in ultimate jeopardy and they will continue to look at grants, however, this exemption would put them in a balanced budget.

Council thanked both presenters for their presentation and a copy was left with the Clerk for record.

## **5. Business Administration Reports** **Councillor R. McMillan, Lead Chair**

### **5.1 Post-Election Accessibility Report**

#### **Recommendation:**

That the Council of the City of Kenora hereby receives the legislatively required report in accordance with the Municipal Elections Act regarding the recognition, removal and prevention of barriers identified during the 2014 municipal election process with respect to electors and candidates with disabilities.

#### **Recommendation Approved.**

**Discussion:** Clerk Heather Kasprick spoke to the accessibility efforts that were prioritized with on-line voting and by using on-line or telephone persons with disabilities had a greater opportunity to vote with an assisted device from their own home and were not restricted to having to go to a voting location or go to the post office to deliver mail. It was stressed this is one of the greatest assets of on-line voting. 68.66% of surveyed participants felt that voting on line made it more accessible for them.

### **5.2 November 2014 Financial Statements**

#### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as November 30, 2014.

#### **Recommendation Approved.**

### **5.3 Northwest Business Centre 2014 Q3 & Q4 Report**

#### **Recommendation:**

That Council accepts the 2014 Third and Fourth Quarter report for the Northwest Business Centre.

### **Recommendation Approved.**

**Discussion:** Allyson Pele, Manager of Northwest Business Centre highlighted the various new business and business expansions directly in the City of Kenora in this quarter and is excited about all the new interests in small business here.

Councillor McMillan then turned the Chair over to Councillor C. Wasacase for item number 5.4 while he abstained.

### **5.4 OPP 2015 Contracted Services**

#### **Recommendation:**

That Council hereby approves a contract with the Ontario Provincial Police under Section 10 of the Police Services Act for the provision of Policing Services for the period 1 January 2015 through 31 December 2019; and further

That three readings to a By-law be passed for this purpose.

### **Recommendation Approved.**

**Discussion:** Karen Brown, CAO, explained that the OPP contract with City expired in July 2014. The contract was extended to the new-year with the new funding formula pending. The recommendation is to proceed with a five year contract to phase in the new formula. Mayor Canfield noted that it is recommended that we take a closer look at calls for service fees. He noted that Inspector Lucas is committed to reducing the calls for service through various initiatives at the OPP such as the new Managed Alcohol Program that will directly reduce calls for service. Mayor Canfield will continue to work with the Province to review the new formula as Kenora will still be at approximately \$700 per household which is one of the highest in the Province.

### **5.5 Health & Safety Policy Statements**

#### **Recommendation:**

That Mayor and Council hereby approve the City of Kenora Occupational Health and Safety Policy Statement; the City of Kenora Workplace Harassment Policy and the City of Kenora Workplace Violence Prevention Policy.

### **Recommendation Approved.**

### **5.6 Post Elections Internet Survey Report**

#### **Recommendation:**

That the Council of the City of Kenora hereby receives the internet voting project mini summary report as prepared by the University of Toronto Munk School of Global Affairs for the 2014 Municipal election.

### **Recommendation Approved.**

**Discussion:** Clerk Heather Kasprick highlighted that we had 4,847 votes on line and of those voters, 872 completed the survey for a 17.9% participation. Almost 45% of those surveyed said they voted because it was convenient and 93% of them said they

were satisfied or very satisfied with the online voting experience. 89% said they would recommend on-line voting to someone else. It was noted that 85% of participants said they would vote in a Federal or Provincial election if it was available on-line.

### **5.7 Section 357 Tax Appeals**

#### **Recommendation:**

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$1,164.45.

#### **Recommendation Approved.**

### **5.8 Ski Club Powerplay Grant Application**

#### **Recommendation:**

That Council hereby approves an application to Hydro One PowerPlay on behalf of the Mount Evergreen Ski Club for upgrades to its lighting system; and further

That Council hereby approves, pending confirmation of a grant award to the Mount Evergreen Ski Club through the Hydro One PowerPlay grant program, the City to pay for costs incurred up to a maximum of the amount of the grant on the condition that the grant monies and any other applicable costs, be reimbursed to the City upon receipt of those grant monies; and further

That Council hereby approves the following repayment terms for the existing and remaining Ski Club debt owed to the City in the amount of \$9,000 as follows:

- Payment of \$3,000 plus interest in each of 2015, 2016 and 2017, with the dates to be agreed to between the City's Finance Department and the Ski Club;
- Forgiveness of any interest that would have accumulated on the outstanding debt between January 1, 2011 and December 31, 2014;
- Application of interest at a rate of Prime + 2% on the outstanding debt commencing January 1, 2015; and
- Payment terms conditional on the Ski Hill meeting the agreed upon repayment dates and amounts, and failure to do so will result in a retroactive application of interest effective January 1, 2011 in accordance with the Council resolution passed in January 2010.

#### **Recommendation Approved.**

### **5.9 Various Committee Minutes**

#### **Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- November 4 – Kenora Urban Trails Committee
- November 20 – Heritage Kenora; and

That Council hereby receives the following Minutes from other various Committees:

- September 16, October 7 & November 18 – Planning Advisory Committee

- October 30 & November 27 – District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

**Recommendation Approved.**

**6. Community Services Reports  
Councillor R. McMillan, Alternate Chair**

**6.1 Central Community Club - 2014 Budget Amendment**

**Recommendation:**

That Council hereby approves an allocation of \$ 10,520.51 to be funded to Central Community Club through the Community Club Reserve for the reimbursement of costs for architectural drawings of a new club house for Central Community Club; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2014 Capital Budget at its January 20, 2015, meeting to withdraw funds from the Community Club Reserve in the amount of \$10,520.51 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2014 budget for this purpose.

**Recommendation Approved.**

**6.2 Evergreen Community Club - 2014 Budget Amendment**

**Recommendation:**

That Council hereby approves an allocation of \$ 10,000.00 to be funded to Evergreen Community Club through the Community Club Reserve for the reimbursement of costs associated with the complete floor rebuild to the Evergreen Clubhouse; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given that Council intends to amend its 2014 Capital Budget at its January 20, 2015, meeting to withdraw funds from the Community Club Reserve in the amount of \$10,000.00 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2014 budget for this purpose.

**Recommendation Approved.**

**7. Economic Development Reports  
Councillor M. Goss, Lead Chair**

### **7.1 Funding Application - Age Friendly Communities**

#### **Recommendation:**

That Council authorizes a funding application to the Province of Ontario for the completion of an Age Friendly Community Planning Strategy to support participation and healthy active lifestyle for older adults and all citizens; and further

That Councillor Rory McMillan sit as an active member on the community Steering Committee which has been created to drive this process, which represents all sectors in the community and will report regularly to Council on the activity of the Committee.

**Discussion:** Councillor L. Roussin noted that the Kenora District Services Board is also making applications for all 9 municipalities and this will be approved Thursday. Councillor Roussin's concern is if every municipality is going through to get the \$25,000 grant there should be some information sharing with the KDSB as there is no sense in duplicating efforts. Jennifer Findlay will get in touch with the CAO with KDSB to make sure there are synergies between applications.

**Recommendation Approved.**

### **7.2 Funding Application - Health Care Sector Profile/Health Care Campus**

#### **Recommendation:**

That Council of the City of Kenora hereby supports the submission of a request for funding by the Lake of the Woods Development Commission to the Ministry of Northern Development and Mines Northern Communities Investment Readiness Initiative; and further

That this submission is in partnership with the City of Kenora, Lake of the Woods Development Commission and the Lake of the Woods Business Incentive Corporation.

**Recommendation Approved.**

### **7.3 Funding Application - Tunnel Island Project**

#### **Recommendation:**

That Council of the City of Kenora hereby approves the submission of a request for funding for the Tunnel Island Project to the Ministry of Northern Development and Mines' Northern Communities Investment Readiness Initiative (NCIR).

**Recommendation Approved.**

## **8. Emergency Services Reports - no reports**

## **9. Operations Reports**

**Councillor L. Roussin, Lead Chair**

### **9.1 Water Wastewater Systems Monthly Summary Report - Nov 2014**

#### **Recommendation:**

That Council of the City of Kenora hereby accepts the November 2014 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel,



Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

**Recommendation Approved.**

**Operations Lead Chair Comments:** Councillor Roussin wanted to clarify the Operations staff procedures regarding winter control. City staff monitor the weather conditions on a regular basis and they dispatch their equipment on a regular fashion when weather patterns change. There are reasons why certain pieces of equipment go out at certain times and they have protocols in place to dispatch accordingly.

Councillor Roussin noted that we have 7,300 households with 345 kms of road in the City of Kenora. When you are plowing that much roadway on 2 sides that is over 700 kms of roads that we have to we have to plow with our equipment. When you think about clearing intersections, some areas are three lanes which adds additional miles. In addition, we have 61 kms of sidewalk that have to be plowed and sanded.

Councillor Roussin made a plea to the citizens of the community that if you know a snowstorm is coming please park your vehicles off the city streets. This helps our workers clear our streets a lot quicker. If they have to deal with cars parked they have to go back to clear at a later time which is ineffective and costly. Councillor Roussin congratulated Operations Manager Rick Perchuk and all the Operations staff for their hard work on keeping our streets clean and responding to frozen water calls.

**10. Property & Planning Reports**  
**Councillor S. Smith, Lead Chair**

**10.1 Amend By-law #169-2014 - Agreement of Purchase & Sale (Carlson)**  
**Recommendation:**

That the Council of the Corporation of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale of property described as all of the lane between Lot 108 and 109 on Plan M102 designated as Part 1 on 23R-12301, City of Kenora, in the District of Kenora for purchase to at the price of \$0.28/square foot x 1235.06 square feet, for a total of \$345.82 + any applicable taxes, legal and transfer fees; and further

That the purchasers – Robert Alfred Carlson and Gweneth Eileen Carlson - be responsible for all costs associated with the purchase/sale, including a consolidation agreement (if required), registration and fee; and further

That an appropriate bylaw be passed for this purpose; and further

That By-law No. 169-2014 be hereby repealed.

**Recommendation Approved.**

## **10.2 Transfer & Exchange of Municipal Property (CJ Edwards & Son)**

### **Recommendation:**

That Council of the Corporation of the City of Kenora declares surplus lands described as Part 1 on Plan 23R 12310; and further

That Council authorizes the Mayor and Clerk to enter into an agreement to transfer said lands to Wray J. Edwards and Wendy Edwards, subject to an merger agreement to merge said lands with property described as M56 LOT 103 PCL 39039 & PT RD ALLOW DES AS RP 23R8255 PART 1 PCL 39040; and further

That Council authorizes the Mayor and Clerk to enter into a transfer agreement with CJ Edwards & Son Ltd, or current owner, to accept into the inventory of municipal highways Parts 2,3,6 8 and 9 on Plan 23R 12310; and further

That the Mayor and Clerk are authorized to enter into an agreement with CJ Edwards & Son Ltd, or current owner, to release an easement over Parts 4,5 and 7 on Plan 23R 12310; and further

That the applicable by-laws be adopted for this purpose.

### **Recommendation Approved.**

## **10.3 Rogers Communications Lease Renewal - Valley Dr Water Tower**

### **Recommendation:**

That the Council of the City of Kenora hereby authorizes the Mayor and Clerk to execute an agreement, amended per the comments by the Municipal Solicitor, between the City and Rogers Communications Inc. for the property described as Location 16V Partly described as Part 1 Plan 23R 5391 and Part 1 23R 4334; and further

That Rogers Communications Inc. be responsible for a portion of the cost of the legal review and preparation of the document; and further

That the lease agreement shall take effect August 1, 2014 and extend until August 1, 2019, with the addition of two five year terms commencing August 1 2024 and ending July 31, 2029 and commencing August 29, 2029 and ending July 31, 2034; and further

That that three readings be given to a by-law for this purpose.

### **Recommendation Approved.**

## **10.4 Norman Park Spray Park Proposal - Kenora Rotary**

### **Recommendation:**

That Council of the Corporation of the City of Kenora supports the Rotary Club of Kenora's 100<sup>th</sup> Anniversary project, for 2019, for the location of an accessible Spray Park / Splash Pad in the City of Kenora's Norman Park, and further

That the City of Kenora accepts the asset once complete and maintains it into the future for all citizens of Kenora and visitors.

**Recommendation Approved.**

**10.5 Urban Trails Committee - Terms of Reference**

**Recommendation:**

That the Council of the City of Kenora hereby approves the revised Terms of Reference for the Kenora Urban Recreational Trails Committee; and further

That three readings be given to a by-law to adopt the Terms of Reference for the Kenora Urban Recreational Trails Committee; and further

That Bylaw #12-2010 be hereby repealed.

**Recommendation Approved.**

**10.6 Transfer of Federal Infrastructure to City of Kenora - Keewatin Wharf**

**Recommendation:**

That Council of the City of Kenora authorizes the Mayor and Clerk to execute a bylaw for a grant agreement with the Minister of Fisheries and Oceans Small Craft Harbours Branch; and further

That the funding be allocated to the Keewatin Wharf Reserve fund, to be drawn from through the capital budgeting process.

**Recommendation Approved.**

**11. Other**

Councillor McMillan read a media release pertaining to the capital works in Keewatin Arena and the loss of summer ice in Keewatin.

Councillor McMillan read a media release pertaining to the launch of a community survey regarding service levels in the municipality in conjunction with the organizational review. The survey is open until January 30<sup>th</sup>.

Councillor Goss announced the grand opening of the Inglenook Studio/Danceworks studio

Mayor Canfield reminded Council about the upcoming Good Roads Conference and that Council needs to give any Minister meeting request items to Heather K no later than Wednesday to be included at the February ROMA/OGRA conference.

**12. Date of Next Meeting**

Tuesday, February 10, 2015

### **13. Adjourn to Closed**

**Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 11:56 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) Personal Matter about an Identifiable Individual (1 item)**
- ii) Disposition of Land (1 item)**

### **14. Reconvene to Open Meeting**

Committee reconvenes to open session at 11:35 a.m. with the following direction/reports from its Closed Session:

1. Disposition of Land – Transfer of Municipal Property (Petri)
2. Personal Matter about an Identifiable Individual – Kenora Public Library Board Appointment

#### **14.1 Transfer of Municipal Property (Petri)**

##### **Recommendation:**

That the Council of the City of Kenora hereby declares a lot abutting 527 River Street and described as PLAN 18 BLK 80 N OF LOT 2, as surplus to the needs of the municipality; and further

That the purchaser must make formal application to purchase the lands; and further

That it will be the responsibility of the applicant's solicitor to ensure that the legal description is valid and can be used to convey the lands; and that if a survey is required, the City of Kenora will issue instructions; and further

That in accordance with the Notice By-law, arrangements be made to advertise the sale of the subject lands for a two week period; and further

That once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to Tina Petri being the property owner, as a lot addition (consolidation via merger agreement) with consideration of the appraised value as established by Century 21 – Reynard Real Estate, plus survey and all other associated costs

**Recommendation Approved.**

#### **14.2 Kenora Public Library Board Appointment**

##### **Recommendation:**

That Council of the City of Kenora supports the appointment of Kaila Hales to the Kenora Public Library Board for a term at the pleasure of Council.

**Recommendation Approved.**

## **15. Close Meeting**

Meeting closed at 11:36 a.m.